

Pine Forest Country Club Community Association, Inc.

Minutes of Board and Officer Work Session

April 22, 2009

I. Call to Order

D. Sherwood Miler, III called to order the work session of the Board and Officers of Pine Forest Country Club Community Association, Inc. at 6:30 pm on April 22, 2009 at the residence of D. Sherwood Miler, III.

II. Roll Call

Sandy Meier conducted a roll call. The following persons were present:
D. Sherwood Miler, III
Sandy Meier
Paul Glazar
Lynn Goettee
Will Russell

III. Minutes from Last Work Session

Minutes of the March 25, 2009 work session were presented by Sandy Meier. Motion by Lynn Goettee to accept the minutes, second by Paul Glazar. Motion carried.

IV. President's Report

D. Sherwood Miler, III reported on the status of the 31 residents with unpaid dues. D. Sherwood Miler, III volunteered to personally call on local homeowners (those not in foreclosure) prior to seeking collection through Magistrate court. For those in foreclosure, we will wait to file a lien after foreclosure.

V. Treasurer's Report

Will Russell presented the Treasurer's Report and all outstanding bills. After a review, motion by Paul Glazar to accept the Treasurer's Report and approve all outstanding bills for payment, second by Lynn Goettee. Motion carried.

VI. Open Issues

a) **Pine Forest Sign at Congressional Blvd Entrance**

After considering the recommendations from Mr. Sign, it was decided that simply painting the sign would not provide a desirable look. A "facelift" was recommended that, although more expensive than painting, should provide a desirable look until such time as we can afford to purchase a new sign. Several mock-ups by Mr. Sign were reviewed. It was decided to hire Mr. Sign to complete the "facelift" based on Lynn's personal experience with the company, reasonable

cost, and the company's reputation in the community for high quality work. It was decided that improving the landscape around the sign and clearing the brush in the wooded area behind the sign should start immediately.

- b) **Correspondence received from Homeowners**
Reviewed and discussed open issues.

VII. New Business

- a) **Correspondence received from Homeowners**
Reviewed and discussed new correspondence received from homeowners.
- b) **Vegetable Garden for Charity**
D. Sherwood Miler, III presented a request from a resident for the association to donate use of a portion of the common area for the purpose of growing a vegetable garden for charitable purposes. It was agreed that we should select an appropriate area.
- c) **Landscaping**
Discussed costs and course of action for drainage ponds maintenance: cutting, spraying. Removal of dead bush at Congressional entrance is needed.
- d) **Memorandum of Agreement**
Paul Glazar presented the Gables Memorandum of Agreement. Motion by D. Sherwood Miler, III to accept, second by Lynn Goettee. Motion carried.
- c) **Reserve Study**
The reserve study is underway and a meeting is scheduled in May.

VIII. Next Work Session

The next board and officer work session is scheduled for May 27, 2009 at 6:30 pm at the home of Paul Glazar.

IX. Adjournment

Motion by D. Sherwood Miler, III, second by Paul Glazar to adjourn.
Motion carried.

Minutes submitted by: Sandy Meier

Minutes approved by: