

Pine Forest Country Club Community Association, Inc.

Minutes of Board and Officer Work Session

October 29, 2009

I. Call to Order

D. Sherwood Miler, III called to order the work session of the Board and Officers of Pine Forest Country Club Community Association, Inc. at 6:30 pm on October 29, 2009 at the residence of Paul Glazar.

II. Roll Call

Sandy Meier conducted a roll call. The following persons were present:

D. Sherwood Miler, III

Sandy Meier

Lynn Goettee

Paul Glazar

Will Russell

III. Minutes from Last Work Session

Minutes of the June 24, 2009 work session were presented by Sandy Meier. Motion by Paul Glazar to accept the minutes, second by Lynn Goettee. Motion carried.

IV. President's Report

D. Sherwood Miler, III reported on the status of the residents with unpaid dues & the filing in Magistrate Court for 2 homeowners, landscaping maintenance, pond maintenance, drainage, upcoming Gables HOA meeting, and holiday decorations/wreaths which were stolen and need to be replaced.

V. Treasurer's Report

Will Russell presented the Treasurer's Report and all outstanding bills. After a review, motion by Paul Glazar to accept the Treasurer's Report and approve all outstanding bills for payment, second by Lynn Goettee. Motion carried.

VI. Open Issues

a) **Correspondence received from Homeowners**

Reviewed and discussed new and open issues.

VII. New Business

a) **Holiday Decorations**

Several wreaths were stolen last year and must be replaced. Made plans to decorate stop signs with wreaths, and entrance sign with lights and wreaths.

b) **Preparation of Notification Letter for Annual Meeting**

Discussed wording, timing, mailing, and preparation of letter, budget, and invoice.

c) **Dues Increase**

Discussed raising dues by \$5 for each homeowner and lot owner to cover budget and continued funding of reserve fund.

VIII. Next Work Session

The next board and officer work session will be on 11/18/09 at 6:30pm.

IX. Adjournment

Motion by Paul Glazar, second by D. Sherwood Miler, III to adjourn. Motion carried.

Minutes submitted by: Sandy Meier

Minutes approved by: